

Sport CD - Guide lines for the collection of good practices

GUIDE LINE

A good procedure to collect the practice could be:

- 1- let's find the best person/s in order to tell you the practice (professionals in the field, professionals that have created the practice, beneficiaries, etc...).
- 2-Send the template before to the person, in order to give time for preparation.
- 3- Collect materials already existing.
- 4 - Let's participate to the experience/practice, if possible, in order to collect data from the direct observation.
- 5 - Interview; you can write directly while the person/s is telling (ask the person to speak slowly), like a story; but in the mean time let's do a audio o video record, and take some pictures). You don't need necessarily to follow the precise sequence of issues/question, but be sure that at the end you have full filled as much as possible the issues. You can add questions that comes from the observation.
- 6 - In some cases you can ask the person to write directly in the template.
- 7 - After, when you are finalizing the work, you can complete and check the information, using in case the recording.
- 8 - In case you need more explanations, let's contact the person again, and ask more question.
- 9 - Remember you are an active part of the research; your curiosity is an important tool for the research!
- 10- Collect the permission form to use photo video or other materials.

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Please take in account that very often the persons involved in the practices can have some difficulties to explain what they do...

So let's try to facilitate a deeper description through questions like:

- what do you mean by that?
- how do you concretely you do it?
- Can you give me some concrete examples?

In general try to follow your curiosity and try to go deeper in the understanding of the experience narrated...