



SPORT CD 1st Project Meeting Agenda

14-15 March 2017, Rome Italy – viale Giulio Cesare 78 c/o Università Popolare dello Sport

1st Day – 14th March 2017

09:00 – 09:15	Opening of the Meeting <i>Official welcome, presentation of the meeting's agenda</i>	UPS
09:15 – 11:00	Partners' Presentations	ALL PARTNERS
	Questions & answers	
11:00 – 11:15	<i>coffee break</i>	
11:15 - 12:00	Project Working Plan presentation	UPS
	Discussion, questions & answers	
12:00 – 13:00	Collection of best practice on Sport for Community Development (Output B1)	UPS ARCSS
	Discussion, questions & answers	
13:00– 14:30	<i>lunch break</i>	
14:30 – 16:00	Training Module (Output B2)	UPS
	Discussion, questions & answers	
16:00 – 16:15	<i>coffee break</i>	
16:15-17:00	Handbook (Output B4)	UPS DACORUM CVS
	Discussion, questions & answers	
17:00-17:45	Output Testing Presentation	UPS ARCSS
	Discussion, questions & answers	
17:45-18:00	First day meeting conclusions	UPS
	Discussion, questions & answers	
<i>End of 1st day of the meeting</i>		
20:00	Dinner	



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2nd Day – 15th March 2017

09:00 – 9:45	Finalization of products and Sustainability actions presentation	UPS Radovi U Toku
	Discussion, questions & answers	
09:45 – 10:30	Dissemination Plan presentation and Web site presentation	UPS Radovi U Toku
	Discussion, questions & answers Other dissemination tools	
10:30 – 10:45	Discussion on project logo	UPS
10:45 – 11:00	<i>Coffee Break</i>	
11:15-12:00	Communication rules and tools	UPS
	Discussion, questions & answers	
12:00 – 13:00	Monitoring and Evaluation Plan presentation	UPS ARCSS
	Discussion, questions & answers	
13:00– 14:30	<i>lunch break</i>	
14:30 – 15:30	Financial management rules	UPS
	<i>Date, place, and agenda</i>	
15:30 – 16:00	Planning of the next project meetings	UPS
16:00 – 16:15	<i>Coffee Break</i>	
16:15 – 16:45	Sum-up of decisions made & plan of near future actions	UPS
16:15 – 17:00	Evaluation of the 1 st project meeting	UPS