



SPORT CD 4th Project Meeting Agenda

18th 19th June 2018

1st Day – 18th June 2018

Venue: DCVS - Community Action Dacorum, 48, High street, Hemel Hempstead, Herts, HP1 3AF

09:00 – 09:15	Opening of the Meeting <i>Official welcome, presentation of the meeting's agenda</i>	UPS and CD
09:15 – 11:00	Working on Sport CD best practice collection results	UPS and ARCSS
	State of art on the training module Questions & answers	
11:00 – 11:15	<i>coffee break</i>	
11:15 - 13:00	State of art on Sport CD course	UPS
	Discussion, questions & answers	
13:00– 14:30	<i>lunch break</i>	
14:30 – 16:00	State of art on Sport CD course	UPS
	Discussion, questions & answers	
16:00 – 16:15	<i>coffee break</i>	
16:15-17:00	Working on handbook	CD UPS
	Discussion, questions & answers	
17:00-17:45	Finalization of products	CD UPS
	Discussion, questions & answers	
17:45-18:00	First day meeting conclusions	CD UPS
	Discussion, questions & answers	
<i>End of 1st day of the meeting</i>		
19:30	Dinner	



2nd Day – 19th June 2018

Venue: Round House, Volunteer Center, Marlowes, Hemel Hempstead

10:00 – 11:15	Sport CD day organization	UPS
	Discussion, questions & answers	
	Discussion, questions & answers Other dissemination tools	
11:15 – 11:30	<i>Coffee Break</i>	
11:30-12:30	Dissemination plane and actions	Citizen Work in Progress
	Discussion, questions & answers	
12:30 – 13:00	Monitoring and Evaluation Plan	ARCSS
	Discussion, questions & answers	
13:00– 14:30	<i>lunch break</i>	
14:30 – 15:15	Financial management aspects	UPS
	<i>Date, place, and agenda</i>	
15:15 – 15:45	Planning of the next project meetings	CD - UPS
15:45– 16:00	<i>Coffee Break</i>	
16:00 – 16:30	Sustainability plane	Citizen Work in Progress
16:30 – 16:45	New projects	UPS
16:45– 17:00	Sum-up of decisions made & plan of near future actions	UPS